

# Diploma Programme Year Plan

<b>Diploma Programme Year Plan</b>		
<b>Name of the DP subject</b>	<b>BUSINESS MANAGEMENT (last assessment 2023)</b>	
<b>Level</b>	<b>Higher <input type="checkbox"/></b>	<b>Standard <input type="checkbox"/></b>
<b>YEAR 2</b>		
<b>UNIT</b>	<b>TOPIC/CONCEPT</b>	<b>ASSESSMENT COMPONENTS</b>
Unit 5- Operations Management	<p><b>5.1 The role of operations management</b></p> <p>Operations management and business functions</p> <p>Operations management and the provision of goods and services</p> <p>Operations management strategies and practices</p> <p>The role of operations management and the CUEGIS concepts</p> <p><b>5.2 Production methods</b></p> <p>Job production</p> <p>Batch production</p>	<p>Formative assessment:</p> <p>True or false quiz</p> <p>Revision flash cards</p> <p>Short data responses</p> <p>Fill in the gaps</p> <p>Crossword puzzle</p> <p>Peer-to-peer teaching (bonus points)</p> <p>Presentations</p> <p>Summative assessment:</p> <p>Data response</p> <p>Case-study</p> <p>IA draft</p>

	<p>Mass production</p> <p>Flow production</p> <p>Cellular manufacturing</p> <p>The appropriateness of different production methods</p> <p>The role of production methods and the CUEGIS concepts</p> <p><b>5.3 Lean production and quality management</b></p> <p>Features of lean production</p> <p>Methods of lean production..</p> <p>Cradle to cradle design and manufacturing</p> <p>Methods of managing quality</p> <p>Lean production, quality management and the CUEGIS concepts</p> <p><b>5.4 Location</b></p> <p>Factors affecting location decisions</p> <p>Reorganizing production Location and the CUEGIS concepts</p>	
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	<p><b>5.5 Production planning</b></p> <p>The supply chain process</p> <p>Just in time (JIT) and Just in case (JIC)</p> <p>Stock control</p> <p>Capacity utilization</p> <p>Productivity</p> <p>Cost to buy (CTB) and Cost to make (CTM).</p>	
	<p><b>5.6 Research and development</b></p> <p>Research and development (R&amp;D)</p> <p>R&amp;D and customers' unmet needs</p> <p>Types of innovation</p> <p>Adaptive creativity and innovative creativity</p> <p>Research &amp; development and the CUEGIS concepts</p> <p><b>5.7 Crisis management and contingency planning</b></p> <p>Crisis management.</p>	

	<p>Factors affecting effective crisis management.</p> <p>The advantages and disadvantages of contingency planning</p> <p>Crisis management, contingency planning and the CUEGIS concepts</p>	
UNIT	TOPIC/CONCEPT	ASSESSMENT COMPONENTS
Unit 2- Human Resource Management	<p><b>2.1</b> <b>Functions and evolution of human resource management</b></p> <p>Human resource planning</p> <p>Labour turnover</p> <p>Internal and external factors that influence human resource planning</p> <p>Recruitment and selection</p> <p>Training</p> <p>Appraisal</p> <p>Dismissal and redundancies</p>	

Changing employment patterns and practices.

Outsourcing, offshoring and re-shoring

Human resource planning and the CUEGIS concepts .

## **2.2 Organizationalstructure**

Organizational structure

Levels of hierarchy.

Bureaucracy

Centralization and decentralization

Organizational charts

Project-based organization

Handy's Shamrock organization.

ImpactofcultureandICToncommunicationinorganizations..

Organizational structure and the CUEGIS concepts

## **2.3 Leadership and management**

Key functions of management

	<p>The difference between management and Management versus leadership. Leadership styles Leadership, management and the CUEGIS concepts</p>	
	<p><b>Working on IAs</b> <b>2.4 Motivation</b> Motivation Motivation theories. Financialrewards. Non-financial rewards Motivation and the CUEGIS concepts</p>	

## **2.5 Organizational (corporate) culture**

Organizational culture

Elements of organizational culture .

Types of organizational culture

Cultural clashes within organizations

Individuals and organizational culture

Organizational culture and the CUEGIS concepts

## **2.6 Employer and employee relations**

Employee and employer representatives.

Industrial/employee relations methods used by employees

Industrial/employee relations methods used by employers

Conflict

	Conflict resolution Resistance to change Industrial/employee relations and the CUEGIS concepts	
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All Diploma Programme courses are designed as two-year learning experiences.